

Non-Commercial Terms of Use

PECUNIA Reference Unit Cost (RUC) Templates

The **PECUNIA Reference Unit Cost Templates (PECUNIA RUC Templates)** are a Microsoft Excel®-based set of tools that enable researchers to calculate unit costs comparable across countries and sectors (so called **Reference Unit Costs (RUCs)**) using standardized and scientifically validated methods. The templates cover all essential steps from collecting data to calculating the RUCs, e.g. the monetary value of an average service per unit of analysis (e.g. per contact, per day), as well as adjusting for inflation and conversion of currencies. They are consistent with the harmonised [PECUNIA Costing Concept \(PECUNIA Care Atom, PECUNIA Service Lists, PECUNIA Coding System\)](#) and therefore with other [PECUNIA Costing Tools \(PECUNIA RUC Compendium, PECUNIA RUM Instrument\)](#) to achieve comparability by referring to content rather than linguistic equivalence of services and other resource items.

In total, there are six **PECUNIA RUC Templates** designed for developing RUCs in different sectors in any country affected by the (spill-over) effects of health interventions. Three templates for RUC calculation of services (SERVICE-1 top-down micro-costing template, SERVICE-2 top-down gross-costing template, SERVICE-2 short form top-down gross-costing template), one template for RUC calculation for tangible consequences (TANGIBLE CONSEQUENCES template), one template for RUC calculation for productivity changes (PRODUCTIVITY LOSS template), and one template for RUC calculation for personal time spent (PERSONAL TIME template). Five out of the six templates also contain additional data collection sheets, while an extra SERVICE RAW data sheet can be used for the harmonised aggregation of data collected from multiple sources.

The templates were developed in English by the scientific partners of the PECUNIA Consortium between 2019 and June 2021 as part of the Horizon 2020 research project [PECUNIA](#) (Programme in Costing, resource use measurement and outcome valuation for Use in multi-sectoral National and International health economic evaluations - GA No 779292).

The PECUNIA RUC Templates are available free-of-charge for non-commercial research, healthcare and academic teaching activities following registration.

Anyone who wish to use the PECUNIA RUC Templates for the above purposes should

- complete the electronic **Registration Form** below and
- accept the **Non-Commercial Terms of Use**.

Applicants will then be provided with the requested version of the PECUNIA RUC Templates and the corresponding user guide via email.

In case of interest for the commercial use of the PECUNIA RUC Templates, interested parties should contact the developers via e-mail at pecunia@meduniwien.ac.at first.

Use of the PECUNIA RUC Templates should be referenced in all resulting work/publications as outlined at <https://www.pecunia-project.eu/tools/ruc-templates>.

Registration Form

PECUNIA Reference Unit Cost (RUC) Templates

Please complete this registration form if you wish to use the PECUNIA RUC Templates for strictly non-commercial purposes.

1. Applicant

First name:

Surname:

Title:

Organisation:

Position:

2. Contact details

Address:

Telephone:

E-mail:

3. Details of the activity/study¹

Name of activity/study:

Country of activity/study:

Date activity/study begins:
(dd.mm.yyyy)

Date activity/study ends:
(dd.mm.yyyy)

Name of the user organization:

Country of user organization:

Expected frequency of use within activity/study:

Expected sample size of activity/study:

Funding body for activity/study:

¹ if not applicable, please write NA

Principal Investigator of activity/study (name, affiliation, contact details):

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4. Abstract

Please describe shortly: Aim of the activity/study and type of planned usage of the PECUNIA RUC Templates

5. Ethical approval for the activity/study

- Obtained Not obtained Application in progress Not applicable

If yes, please give relevant details (name of Ethics Committee, number of relevant approval):

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I declare I am non-commercial user and use of the PECUNIA RUC Templates will be strictly for academic or healthcare purposes only.

All the above information is correct according to my best knowledge.

I agree to the **Non-Commercial Terms of Use** including the referencing of the use of the PECUNIA RUC Templates as outlined at <https://www.pecunia-project.eu/tools/ruc-templates>

Place/Date:

Signature: